

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT General Services	(2) MEETING DATE 6/19/2012	(3) CONTACT/PHONE Katie Perez, Deputy Director General Services (805) 781-5200	
(4) SUBJECT Adopt Contract Documents (Clerk's File) and authorize public bidding for construction services for the CB&I septic field expansion project			
(5) RECOMMENDED ACTION General Services Agency recommends your Board: <ol style="list-style-type: none"> 1. Adopt the Contract Documents (Clerk's File) and authorize public bidding for construction services for the CB&I Septic Field Expansion project, 2. Instruct the County Clerk to give Notice to Bidders, calling for sealed bids no later than 3:00 PM on July 12, 2012, and 3. Delegate the authority to the County Purchasing Agent or her designee to award a construction contract to the successful bidder. 			
(6) FUNDING SOURCE(S) Countywide Maintenance	(7) CURRENT YEAR FINANCIAL IMPACT Total project costs: \$130,535 Estimated construction costs: \$83,850 Costs will be incurred in FY 2012-13	(8) ANNUAL FINANCIAL IMPACT N/A	(9) BUDGETED? Yes
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation (Time Est. _____) <input type="checkbox"/> Hearing (Time Est. _____) <input type="checkbox"/> Board Business			
(11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input checked="" type="checkbox"/> N/A		(12) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: NA <input type="checkbox"/> 4/5th's Vote Required <input checked="" type="checkbox"/> N/A	
(13) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) NA		(14) W-9 <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
(15) LOCATION MAP Attached	(16) BUSINESS IMPACT STATEMENT? No	(17) AGENDA ITEM HISTORY <input type="checkbox"/> N/A Date: 1/25/2005	
(18) ADMINISTRATIVE OFFICE REVIEW Vincent Morici			
(19) SUPERVISOR DISTRICT(S) District 3 -			

County of San Luis Obispo



TO: Board of Supervisors

FROM: General Services / Katie Perez, Deputy Director General Services
(805) 781-5200

DATE: 6/19/2012

SUBJECT: Adopt Contract Documents (Clerk's File) and authorize public bidding for construction services for the CB&I septic field expansion project

RECOMMENDATION

General Services Agency recommends your Board:

1. Adopt the Contract Documents (Clerk's File) and authorize public bidding for construction services for the CB&I Septic Field Expansion project, and
2. Instruct the County Clerk to give Notice to Bidders, calling for sealed bids no later than 3:00 PM on July 12, 2012, and
3. Delegate the authority to the County Purchasing Agent or her designee to award a construction contract to the successful bidder.

DISCUSSION

The realignment of Santa Fe Road was included in the first phase of the Runway 11 extension project ("Project") in the December 1998 Airport Master Plan, and the Airport Master Plan Update, accepted by your Board on January 25, 2005. This Project provided a continuous traffic route from Clarion Court on the north to Buckley Road on the south, as well as providing an east-west connector to reduce 'no outlet' conditions. The existing Santa Fe Road was severed and cul-de-sacs were constructed on both sides of the new extended runway.

One of the landowners adjoining the Project is CB&I Constructors, Inc. (CB&I). Due to the Santa Fe Road realignment, a large part of the existing septic system of CB&I was impacted. In 2007, the County entered into an agreement with CB&I to address the impact on the septic system. The Agreement required the County to relocate the septic system and said relocation was to meet County standards. It was subsequently discovered that the relocated system did not meet current County standards. In order to fully comply with the 2007 Agreement with CB&I, the County has agreed to expand the septic system so that it will be fully compliant with County standards.

The County has retained the services of a Civil Engineer to design the expanded septic system and a Geotechnical Engineer to provide the technical information to design the septic system. The last step is to bid the Project and hire a contractor to complete the septic system expansion. Since the property is privately held, the County is obligated to obtain a building permit from County Planning and Building and pay all associated fees.

For business reasons important to CB&I, it is necessary to expedite this project and its completion. Consistent with the County Purchasing Policy and the Public Contract Code for informal bidding and due to the low-liability risk and time constraints associated with this project, General Services Agency requests your Board delegate authority to the County Purchasing Agent or her designee to award a construction contract to the successful low bidder. The informal bid process allows construction services in the range of \$30,001 to \$125,000 to be bid through the Board of Supervisors and awarded by the Purchasing Agent. Upon award of the construction contract, work will be scheduled for completion as quickly as possible to satisfy the terms of the agreement between the County and CB&I.

OTHER AGENCY INVOLVEMENT/IMPACT

The County Planning and Building Department has reviewed plans and specifications for compliance, County Counsel reviews the Agreement for form and legal effect.

FINANCIAL CONSIDERATIONS

The project will be funded through the Countywide Maintenance fund for an anticipated project cost of \$130,535. Upon completion of the bid, General Services Agency Purchasing Agent or her designee will award the contract to the successful bidder according to established procedures.

EXPENDITURES	FY 11/12	TOTAL	INITIAL ESTIMATE	ADJUSTED BUDGET	VARIANCE
Project Administration	\$9,111	\$9,111	\$19,000	\$19,000	\$0
Professional Services	\$14,425		\$12,300	\$14,425	\$2,125
Construction Contract	\$0	\$0	\$99,100	\$83,850	-\$15,250
10% Change Order contingency	\$0	\$0	\$9,910	\$8,385	-\$1,525
Misc. Expenses (Permit, PW Fees)	\$2,571	\$2,571	\$7,000	\$4,875	-\$2,125
TOTAL EXPENDITURES	\$26,107	\$11,682	\$147,310	\$130,535	-\$16,775
FUNDING	FY 11/12	TOTAL	INITIAL BUDGET	ADJUSTED BUDGET	VARIANCE
Countywide Maintenance (General Fund)	\$50,000	\$50,000	\$50,000	\$130,535	\$80,535
TOTAL APPROPRIATIONS	\$50,000	\$50,000	\$50,000	\$130,535	\$80,535

RESULTS

This construction will provide compliance with the agreement between the County and CB&I Constructors, Inc. as part of the Santa Fe Road realignment project.

ATTACHMENTS

1. CB&I Vicinity Map
2. CB&I Clerk's File